



Public Service Act 1999

**Order to Establish the Office of Workplace Services
as an Executive Agency**

I, PHILIP MICHAEL JEFFERY, Governor-General of the Commonwealth of Australia, acting with the advice of the Federal Executive Council, under section 65 of the *Public Service Act 1999*:

- (a) establish the Office of Workplace Services as an Executive Agency;
- (b) allocate the name Office of Workplace Services to the Executive Agency;
- (c) allocate the name Director to the Head of the Executive Agency;
- (d) identify the Minister for Employment and Workplace Relations as the Minister responsible for the Executive Agency; and
- (e) specify that the functions of the Office of Workplace Services be as follows:
 - (i) ensure the rights and obligations of workers and employers under the *Workplace Relations Act 1996* (the Workplace Relations Act) are understood and enforced fairly;
 - (ii) provide advice and assistance to employers, workers and organisations about compliance and enforcement under the Workplace Relations Act;
 - (iii) conduct targeted education and compliance campaigns to further protect the rights of workers and to inform employers of their obligations;
 - (iv) investigate claims of alleged breaches of the Workplace Relations Act lodged by employers and workers;

- (v) where appropriate, initiate litigation action in the Courts to enforce workplace laws; and
- (vi) undertake such other relevant tasks as the Minister may require from time to time.

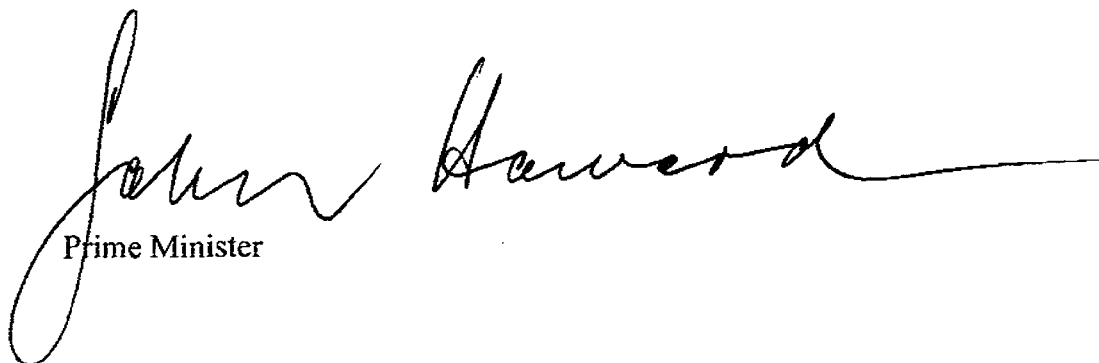
This Order will commence on 27 March 2006.

Dated 17 March 2006



Governor-General

By His Excellency's Command



Prime Minister