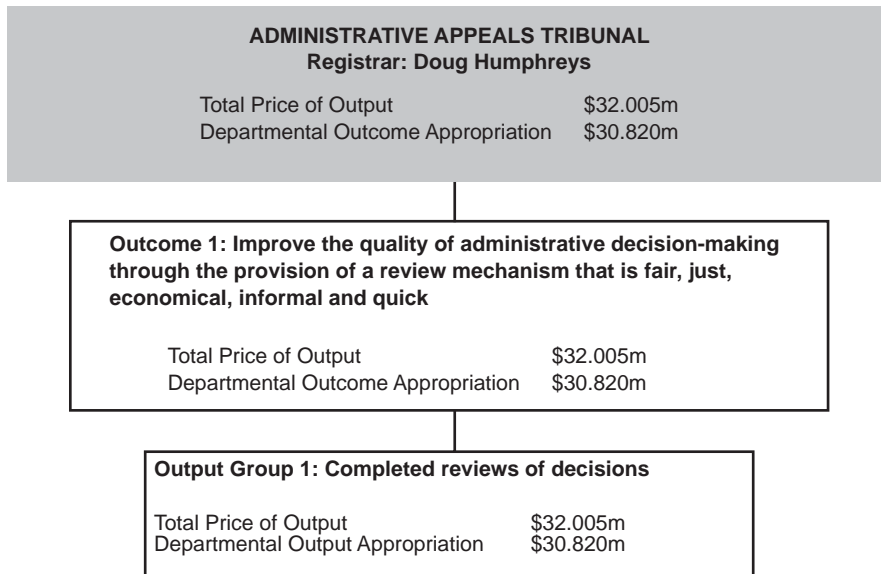


ADMINISTRATIVE APPEALS TRIBUNAL

Section 1: Overview

The role of the Administrative Appeals Tribunal (the Tribunal) is to provide independent review on the merits of a wide range of administrative decisions of the Australian Government so as to ensure the correct or preferable decision is made.

Table 1.1: Agency outcomes and output groups



Section 2: Resources for 2006-07

2.1 APPROPRIATIONS AND OTHER RESOURCES

Table 2.1 shows the total resources from all origins for 2006-07, including appropriations. The table summarises how resources will be applied by outcome, administered and departmental classification.

The total departmental appropriation for the Tribunal in the 2006-07 Budget is \$30.820m.

Table 2.1: Appropriations and other resources 2006-07

Outcome/ Non-operating	Departmental				Administered					Total		
	Appropriation	Appropriation	Special	Receipts	Appropriation	Appropriation	Special	Receipts	Special			
	Bill No. 1 \$'000	Bill No. 2 \$'000	Appropriation \$'000	(a) \$'000	Bill No. 1 \$'000	SPP \$'000	Other \$'000	Appropriation \$'000	Appropriation \$'000			
Outcome 1 - Improve the quality of administrative decision- making through the provision of a review mechanism that is fair, just, economical, informal and quick	30,820	-	-	-	-	-	-	-	-	-	-	-
Equity injections	-	142	-	1,051	-	-	-	-	-	-	-	31,871
TOTAL	30,820	142	-	1,051	-	-	-	-	-	-	-	32,013

(a) Departmental and administered receipts from other sources (i.e. other than appropriation amounts) that are available to be used.

2.2 2006-07 BUDGET MEASURES

Budget measures relating to the Tribunal as explained in Budget Paper No. 2 are summarised in Table 2.2. The table also identifies the relevant outcomes, administered items and outputs associated with each measure.

Table 2.2: Agency measures

Measure	Outcome	Output Groups Affected	APPROPRIATIONS BUDGET 2006-07 \$'000			APPROPRIATIONS FORWARD ESTIMATE 2007-08 \$'000			APPROPRIATIONS FORWARD ESTIMATE 2008-09 \$'000			APPROPRIATIONS FORWARD ESTIMATE 2009-10 \$'000		
			Admin Items	Dept Outputs	Total	Admin Items	Dept Outputs	Total	Admin Items	Dept Outputs	Total	Admin Items	Dept Outputs	Total
Expense Measures National Security - Implementing the <i>Anti-Terrorism Act (No.2) 2005</i>	1	All	-	54	54	-	-	-	-	-	-	-	-	-
Administrative Appeals Tribunal - additional resourcing	1	All	-	1,685	1,685	-	1,699	1,699	-	1,718	1,718	-	1,734	1,734
Total Expense Measures			-	1,739	1,739	-	1,699	1,699	-	1,718	1,718	-	1,734	1,734
Capital Measures National Security - Implementing the <i>Anti-Terrorism Act (No.2) 2005</i>	1	1	-	142	142	-	-	-	-	-	-	-	-	-
Total Capital Measures			-	142	142	-	-	-	-	-	-	-	-	-
Total All Measures			-	1,881	1,881	-	1,699	1,699	-	1,718	1,718	-	1,734	1,734

2.3 OTHER RESOURCES AVAILABLE TO BE USED

Table 2.3 provides details of resources obtained by the Tribunal for provision of goods or services. These resources are approved for use by the Tribunal and are included in Table 2.1.

The Tribunal provides registry and video conferencing services to the Migration Review Tribunal in Brisbane, Adelaide and Perth, accommodation to the National Native Title Tribunal in Adelaide (ceasing 31 July 2006) and video conferencing services to the Refugee Review Tribunal. These services represent more than 50 per cent of revenue from independent sources.

Other sources of revenue include video conferencing services to other parties, photocopying and room hire for mediations.

Table 2.3: Other resources available to be used¹

	Estimated Resources 2005-06 \$'000	Budget Estimate 2006-07 \$'000
Departmental resources		
Sale of goods and services (FMA Act s31)	1,042	1,052
Resources received free of charge	182	184
Total departmental other resources available to be used	1,224	1,236

1. This table replaces the former table 'Receipts from Other sources'. It represents own source receipts available for spending on departmental purposes.

2.6 SPECIAL ACCOUNTS

Special accounts provide a means to set aside and record amounts used for specified purposes. Special accounts can be created by a Finance Minister's Determination under the *Financial Management and Accountability Act 1997* (FMA Act). These Determinations may be disallowed by the Parliament. Table 2.6 shows that there are no expected additions (credits) and reductions (debits) for each account used by the Tribunal.

Table 2.6: Estimates of special account flows and balances

	Opening Balance	Credits	Debits	Adjustments	Closing Balance
	2006-07	2006-07	2006-07	2006-07	2006-07
	<i>2005-06</i>	<i>2005-06</i>	<i>2005-06</i>	<i>2005-06</i>	<i>2005-06</i>
	\$'000	\$'000	\$'000	\$'000	\$'000
Other Trust Moneys (D)	-	-	-	-	-
	-	-	-	-	-
Services for other governments and non-agency bodies (D)	-	-	-	-	-
	-	-	-	-	-
Total Special Accounts 2006-07 Budget Estimate	-	-	-	-	-
<i>Total Special Accounts 2005-06 Estimated Actual</i>	-	-	-	-	-

(D) = Departmental

The Tribunal's Other Trust Moneys Account was established under s20 of the FMA Act. For the year ending 30 June 2007 the account is expected to have no transactions and retain a nil balance.

The purpose of the Other Trust Moneys Account is for expenditure of monies temporarily held on trust for the benefit of a person other than the Australian Government.

The Tribunal's Services for other Governments and Non-Agency Bodies Account was established under s20 of the FMA Act. For the year ending 30 June 2007 the account is expected to have no transactions and retain a nil balance.

The purpose of the Services for other Governments and Non-Agency Bodies Account is for expenditure in connection with services performed on behalf of other Governments and bodies that are not agencies under the FMA Act.

2.7 ADMINISTERED CAPITAL AND DEPARTMENTAL EQUITY INJECTIONS AND LOANS

For the 2006-07 year the Tribunal will receive a once off departmental equity injection of \$0.142M to provide for the installation of equipment as part of the implementation of the Anti-Terrorism Act (No. 2) 2005.

There are no appropriations for administered equity injections or loans.

Section 3: Outcomes

3.1 SUMMARY OF OUTCOMES AND CONTRIBUTION TO OUTCOMES

The relationship between activities of the Tribunal and the outcome is summarised in Table 1.1.

3.2 OUTCOMES — DEPARTMENTAL

Departmental appropriations by outcome

The Tribunal has only one outcome.

3.3 OUTCOMES AND PERFORMANCE

Outcome 1 resourcing

Table 3.1 shows how the 2006-07 Budget appropriations translate to total resourcing for Outcome 1, revenue from government (appropriation), revenue from other sources, and the total price of outputs.

Table 3.1: Total resources for Outcome 1

	Estimated Actual 2005-06 \$'000	Budget Estimate 2006-07 \$'000
DEPARTMENTAL APPROPRIATIONS		
Output Group 1 - Completed review of decisions		
Output 1.1.1 - Applications finalised without a hearing	12,389	13,213
Output 1.1.2 - Applications finalised with a hearing	16,507	17,607
Total revenue from Government (appropriations) contributing to price of departmental outputs	28,896	30,820
OTHER RESOURCES AVAILABLE TO BE USED		
Output 1.1.1 - Applications finalised without a hearing	525	530
Output 1.1.2 - Applications finalised with a hearing	699	706
Total revenue from other sources	1,224	1,236
Total resources (Total revenue from Government and from other sources)	30,120	32,056
Total estimated resourcing for Outcome 1 (Total price of outputs and administered appropriations)	30,390	32,005
Average staffing level (number)	161	166

Measures affecting Outcome 1

A summary of measures in the 2006-07 Budget is at Table 2.2.

Contributions to achievement of Outcome 1

Departmental outputs

The Tribunal's role is to provide an independent merits based review of a wide range of administrative decisions of the Australian Government so as to ensure that the correct or preferable decision has been made. The Tribunal may achieve this through mediation between the parties or through a more formal hearing process.

The Tribunal uses both quantitative (Table 3.2) and qualitative measures, such as user surveys, to monitor and benchmark the performance of the Tribunal. These measures are reported in the Tribunal's Annual Report each year.

Performance information for Outcome 1

Performance information for departmental items, individual outputs and output groups relating to the Tribunal are summarised in Table 3.2.

Table 3.2: Performance information for Outcome 1

<i>Output Description</i>	<i>Performance Indicator</i>
Output 1.1: Completed reviews of decisions Output 1.1.1: Applications finalised without a hearing	Price: \$2,630 per completed application Quality: 85% of matters have first conference within 13 weeks Quantity: 5,218 finalisations
Output 1.1.2: Applications finalised with a hearing	Price: \$12,388 per completed application Quality: 85% of matters to hearing within 40 weeks Quantity: 1,476 finalisations

Evaluations for Outcome 1

In 2006-07 the Tribunal will introduce a new case management system with the intent of enhancing case management, improving efficiency of records and aims to provide management with additional information on the applications before the Tribunal.

Section 4: Other reporting requirements

4.1 PURCHASER-PROVIDER ARRANGEMENTS

The Tribunal has not entered into any purchaser-provider arrangements.

4.2 COST RECOVERY ARRANGEMENTS

The Tribunal provides video conference services to both government and non-government agencies on request with the majority of services being used by the Migration Review Tribunal and the Refugee Review Tribunal.

The Tribunal facilities are frequently used for interstate court hearings by both state and federal agencies to mutual benefit. This maximises the use of available assets and subsidises the Tribunal's own in-house usage. Total receipts for video conferencing services are in excess of \$0.350m in 2005-06 (including re-imburement for Telstra charges) with greater than 80 per cent being receipts from other government agencies.

Section 5: Budgeted financial statements

ANALYSIS OF BUDGETED FINANCIAL STATEMENTS

Statement of financial performance

The Tribunal's expenses and revenues are moderately higher in 2006-07 than 2005-06 as a result of the provision of additional resourcing to the Tribunal and increased funding for dealing with a significant increase in tax matters lodged in recent years. An increased but stable workload is expected to continue over the budget cycle.

Statement of financial position

The Tribunal had allocated significant funds in 2005-06 for replacement of an outmoded case management system. The completion of the project is expected in the first half of the 2006-07 year. The Tribunal spent funds for a new fit-out in Perth and expects some refurbishment costs in Sydney, Melbourne and Canberra where leases were renewed in long-term accommodation arrangements beyond 2006-07. The Adelaide property lease is the last remaining lease and requires renewal in 2006-07.

Statement of administered revenues and expenses

The Tribunal was again required to refund a considerable amount of filing fees in 2005-06 but experienced a larger than normal inflow of applications to offset the increased refunds. There is an expectation that the large number of tax matters currently awaiting hearing will contribute to an increased level of refunds over the Budget cycle with provision for this having been made in the financial estimates. The refund of the filing fees to successful applicants occurs pursuant to the *Administrative Appeals Tribunal Act 1975*.

BUDGETED FINANCIAL STATEMENTS TABLES

Table 5.1: Budgeted departmental income statement for the period ended 30 June

	Estimated Actual 2005-06 \$'000	Budget Estimate 2006-07 \$'000	Forward Estimate 2007-08 \$'000	Forward Estimate 2008-09 \$'000	Forward Estimate 2009-10 \$'000
INCOME					
Revenue					
Revenues from Government	28,896	30,820	30,960	31,248	31,395
Goods and services	1,042	1,052	1,063	1,073	1,085
Other	182	184	186	188	189
Total income	30,120	32,056	32,209	32,509	32,669
EXPENSE					
Employees	16,917	17,657	17,887	17,818	17,616
Suppliers	12,573	13,238	13,322	13,691	14,053
Depreciation and amortisation	900	1,110	1,000	1,000	1,000
Total expenses	30,390	32,005	32,209	32,509	32,669
Net surplus or (deficit) attributable to the Australian Government	(270)	51	-	-	-

Table 5.2: Budgeted departmental balance sheet as at 30 June

	Estimated Actual 2005-06 \$'000	Budget Estimate 2006-07 \$'000	Forward Estimate 2007-08 \$'000	Forward Estimate 2008-09 \$'000	Forward Estimate 2009-10 \$'000
ASSETS					
Financial assets					
Cash	503	503	503	503	503
Receivables	6,044	6,566	7,464	8,299	8,219
Tax assets	93	93	93	93	93
Total financial assets	6,640	7,162	8,060	8,895	8,815
Non-financial assets					
Land and buildings	5,493	4,948	4,332	3,722	3,130
Infrastructure, plant and equipment	1,799	1,704	1,529	1,406	1,451
Intangibles	192	514	355	197	44
Other	2,000	1,940	1,940	1,941	1,941
Total non-financial assets	9,484	9,106	8,156	7,266	6,566
Total assets	16,124	16,268	16,216	16,161	15,381
LIABILITIES					
Provisions					
Employees	3,668	3,619	3,567	3,512	2,732
Total provisions	3,668	3,619	3,567	3,512	2,732
Payables					
Suppliers	300	300	300	300	300
Total payables	300	300	300	300	300
Total liabilities	3,968	3,919	3,867	3,812	3,032
EQUITY*					
Parent entity interest					
Contributed equity	2,133	2,275	2,275	2,275	2,275
Reserves	3,772	3,772	3,772	3,772	3,772
Retained surpluses or accumulated deficits	6,251	6,302	6,302	6,302	6,302
Total equity	12,156	12,349	12,349	12,349	12,349
Current assets	8,640	9,102	10,000	10,836	10,756
Non-current assets	7,484	7,166	6,216	5,325	4,625
Current liabilities	1,310	1,256	1,204	1,150	1,094
Non-current liabilities	2,658	2,663	2,663	2,662	1,938

*Note: 'equity' is the residual interest in assets after deduction of liabilities.

Table 5.3: Budgeted departmental statement of cash flows for the period ended 30 June

	Estimated Actual 2005-06 \$'000	Budget Estimate 2006-07 \$'000	Forward Estimate 2007-08 \$'000	Forward Estimate 2008-09 \$'000	Forward Estimate 2009-10 \$'000
OPERATING ACTIVITIES					
Cash received					
Goods and services	1,002	1,051	1,063	1,074	1,085
Appropriations	32,568	30,299	30,062	30,412	31,475
Other	900	1,000	1,000	1,000	1,000
Total cash received	34,470	32,350	32,125	32,486	33,560
Cash used					
Employees	17,035	17,554	17,786	17,718	18,240
Suppliers	14,071	14,146	14,289	14,659	15,020
Total cash used	31,106	31,700	32,075	32,377	33,260
Net cash from or (used by) operating activities	3,364	650	50	109	300
INVESTING ACTIVITIES					
Cash used					
Purchase of property, plant and equipment	2,958	292	50	109	300
Purchase of intangibles	179	500	-	-	-
Total cash used	3,137	792	50	109	300
Net cash from or (used by) investing activities	3,137	792	50	109	300
FINANCING ACTIVITIES					
Cash received					
Appropriations - contributed equity	-	142	-	-	-
Total cash received	-	142	-	-	-
Net cash from or (used by) financing activities	-	142	-	-	-
Net increase or (decrease) in cash held	227	-	-	-	-
Cash at the beginning of the reporting period	276	503	503	503	503
Cash at the end of the reporting period	503	503	503	503	503

Table 5.4: Departmental statement of changes in equity — summary of movement Budget 2006-07

	Accumulated Results \$'000	Asset Revaluation Reserve \$'000	Other Reserves \$'000	Contributed Equity/ Capital \$'000	Total Equity \$'000
Opening balance as at 1 July 2006					
Balance carried forward from previous period	6,251	3,772	-	2,133	12,156
Net operating result	51	-	-	-	51
Total income and expenses recognised directly in equity	51	-	-	-	51
Transactions with owners					
Appropriation (equity injection)	-	-	-	142	142
Sub-total transactions with owners	-	-	-	142	142
Estimated closing balance as at 30 June 2007	6,302	3,772	-	2,275	12,349

Table 5.5: Departmental capital budget statement

	Estimated Actual 2005-06 \$'000	Budget Estimate 2006-07 \$'000	Forward Estimate 2007-08 \$'000	Forward Estimate 2008-09 \$'000	Forward Estimate 2009-10 \$'000
CAPITAL APPROPRIATIONS					
Total equity injections	-	142	-	-	-
Total capital appropriations	-	142	-	-	-
Represented by:					
Purchase of non-financial assets	-	142	-	-	-
Total represented by	-	142	-	-	-
PURCHASE OF NON-FINANCIAL ASSETS					
Funded by capital appropriation	-	142	-	-	-
Funded internally by departmental resources	3,137	650	50	109	300
Total	3,137	792	50	109	300

Table 5.6: Departmental property, plants, equipment and intangibles — summary of movement Budget year 2006-07

	Buildings	Other Infrastructure Plant and Equipment	Computer Software	Total
	\$'000	\$'000	\$'000	\$'000
As at 1 July 2006				
Gross book value	6,195	2,113	1,137	9,445
Accumulated depreciation	702	314	945	1,961
Opening net book value	5,493	1,799	192	7,484
Additions:				
by purchase	142	150	500	792
Depreciation/amortisation expense	687	245	178	1,110
As at 30 June 2007				
Gross book value	6,337	2,263	1,637	10,237
Accumulated depreciation	1,389	559	1,123	3,071
Estimated closing net book value	4,948	1,704	514	7,166

Table 5.7: Schedule of budgeted income and expenses administered on behalf of Government for the period ended 30 June

	Estimated Actual 2005-06 \$'000	Budget Estimate 2006-07 \$'000	Forward Estimate 2007-08 \$'000	Forward Estimate 2008-09 \$'000	Forward Estimate 2009-10 \$'000
INCOME ADMINISTERED ON BEHALF OF GOVERNMENT					
Revenue					
Non-taxation					
Other sources of non-taxation revenues	1,090	800	800	800	800
Total income administered on behalf of Government	1,090	800	800	800	800
EXPENSES ADMINISTERED ON BEHALF OF GOVERNMENT					
Other (refunds of revenue)	500	600	600	600	600
Total expenses administered on behalf of Government	500	600	600	600	600

Table 5.9: Schedule of budgeted administered cash flows for the period ended 30 June

	Estimated Actual 2005-06 \$'000	Budget Estimate 2006-07 \$'000	Forward Estimate 2007-08 \$'000	Forward Estimate 2008-09 \$'000	Forward Estimate 2009-10 \$'000
OPERATING ACTIVITIES					
Cash received					
Other taxes, fees and fines	1,090	800	800	800	800
Total cash received	1,090	800	800	800	800
Cash used					
Other	500	600	600	600	600
Total cash used	500	600	600	600	600
Net cash from or (used by) operating activities	590	200	200	200	200
FINANCING ACTIVITIES					
Cash received					
Cash from Official Public Account	500	600	600	600	600
Total cash received	500	600	600	600	600
Cash used					
Cash to Official Public Account	1,090	800	800	800	800
Total cash used	1,090	800	800	800	800
Net cash from or (used by) financing activities	(590)	(200)	(200)	(200)	(200)
Net increase or (decrease) in cash held	-	-	-	-	-
Cash at beginning of reporting period	-	-	-	-	-
Cash at end of reporting period	-	-	-	-	-

NOTES TO THE FINANCIAL STATEMENTS

Departmental

Resources received free of charge

The President of the Tribunal has entitlements under the *Judges' Pensions Act 1968*, which are unfunded and the estimated cost is included here.

Basis of accounting

The Tribunal's Budget statements have been prepared on an accrual basis, in accordance with historical cost convention and consistent with Australian Accounting Standards.

Revenue from government

Amounts appropriated for Departmental outputs appropriations are recognised as revenue, except for certain amounts that relate to activities that are reciprocal in nature, in which case revenue is recognised only when it has been earned. Appropriations receivable are recognised at their nominal amounts.

Employee expenses

Employee expenses consist of salaries, leave entitlements, redundancy expenses, superannuation and non-salary benefits.

Suppliers

Supplier expenses consist of administrative costs, consultants, travel expenses and property operating expenses.

Cash

Cash includes notes and coins held and any deposits held at call with a bank or financial institutions.

Assets

The Tribunal's assets are made up cash, receivables, leasehold improvements and plant and equipment. All assets are held at fair value.

Liabilities

The Tribunal's liabilities are made up of employee salary and leave entitlement, property lease make-good provisions and unpaid creditors.