

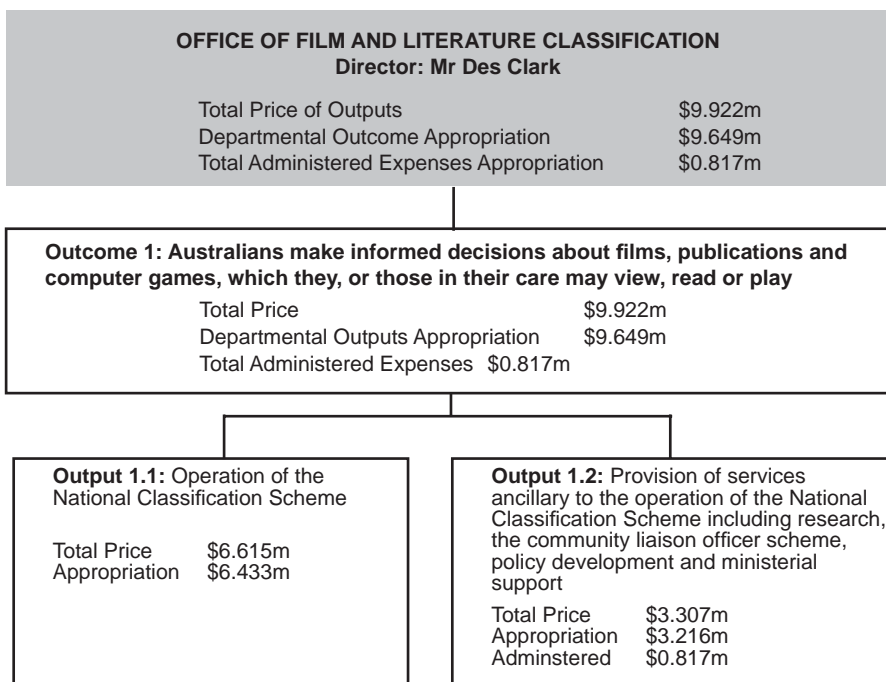
OFFICE OF FILM AND LITERATURE CLASSIFICATION

Section 1: Overview

The role of the Office of Film and Literature Classification (OFLC) is to assist Australians to make informed decisions about films, publications and computer games, which they, or those in their care may view, read or play by providing classification advice which is consistent with community standards. The OFLC also enables the film, publishing and computer games industries to produce and market their products in accordance with public classification standards and pre-set conditions of sale and exhibition.

On 23 February 2006 the Attorney-General announced new administrative arrangements for the OFLC. Under the new arrangements the OFLC will cease to be a prescribed agency under the *Financial Management and Accountability Act 1997* (FMA Act) by July 2007. The functions and resources of the OFLC will be integrated into the Attorney-General's Department by that date.

Table 1.1: Agency outcomes and output groups



Section 2: Resources for 2006-07

2.1 APPROPRIATIONS AND OTHER RESOURCES

Table 2.1 shows the total resources from all origins for 2006-07, including appropriations. The table summarises how resources will be applied by outcome, administered and departmental classification.

The total departmental appropriations for the OFLC in the 2006-07 Budget is \$9.649m and total administered appropriations for the OFLC in the 2006-07 Budget is \$0.817m. In addition, there is a departmental equity injection of \$0.040m.

Table 2.1: Appropriations and other resources 2006-07

Outcome/Non-operating	Departmental			Administered				Total \$'000	
	Appropriation Bill No. 1 \$'000	Appropriation Bill No. 2 \$'000	Special Appropriation \$'000	Receipts (a) \$'000	Appropriation Bill No. 1 \$'000	Appropriation Bill No. 2 (b)			Receipts (a) \$'000
						SPP \$'000	Other \$'000		
Outcome 1 - Australians make informed decisions about films, publications and computer games, which they, or those in their care may view, read or play	9,649	-	-	244	-	817	-	-	
Equity injections	-	40	-	-	-	-	-	-	
TOTAL	9,649	40	-	244	-	817	-	10,710	
								40	
								10,750	

(a) Departmental and administered receipts from other sources (that is, other than appropriation amounts) that are available to be used.

(b) Under the appropriation structure, Bill No. 2 includes Specific Purpose Payments (SPPs), new agency Outcomes (NAOs), administered capital and departmental capital via departmental injections and loans.

2.2 2006-07 BUDGET MEASURES

Budget measures relating to the OFLC as explained in Budget Paper No. 2 are summarised in Table 2.2. The table also identifies the relevant outcomes and outputs associated with each measure.

Table 2.2: Agency measures

MEASURE	OUTCOME	OUTPUTS GROUPS AFFECTED	Appropriations Budget 2006-07 \$'000			Appropriations Forward Estimate 2007-08 \$'000			Appropriations Forward Estimate 2008-09 \$'000			Appropriations Forward Estimate 2009-10 \$'000		
			ADMIN ITEMS	DEPT OUTPUTS	TOTAL	ADMIN ITEMS	DEPT OUTPUTS	TOTAL	ADMIN ITEMS	DEPT OUTPUTS	TOTAL	ADMIN ITEMS	DEPT OUTPUTS	TOTAL
EXPENSE MEASURES														
Office of Film and Literature Classification - funding	1	All	-	1,280	1,280	-	1,264	1,264	-	1,249	1,249	-	1,233	1,233
Total Expense Measures			-	1,280	1,280	-	1,264	1,264	-	1,249	1,249	-	1,233	1,233
Capital Measures														
Office of Film and Literature Classification - funding	1	All	-	40	40	-	-	-	-	-	-	-	-	-
Total Capital Measures			-	40	40	-	-	-	-	-	-	-	-	-
Total All Measures			-	1,320	1,320	-	1,264	1,264	-	1,249	1,249	-	1,233	1,233

The Australian Government announced, following MYEFO, a new expense, capital and revenue measure: Office of Film and Literature Classification – additional resources. The expense measure was published in PAES in 2005-06. Expense appropriations are \$2.6m in 2006-07; \$2.7m in 2007-08; \$2.7m in 2008-09 and increased by \$2.7m in 2009-10.

2.3 OTHER RESOURCES AVAILABLE TO BE USED

Table 2.3 provides details of resources obtained by the OFLC for provision of goods or services. These resources are approved for use by the OFLC and are included in Table 2.1.

Table 2.3: Other resources available to be used¹

	ESTIMATED RESOURCES 2005-06 \$'000	BUDGET ESTIMATE 2006-07 \$'000
DEPARTMENTAL RESOURCES		
Sale of goods and services (FMA Act s31)	1,032	244
Total departmental other resources available to be used	1,032	244

1. This table replaces the former table 'Receipts from Other sources'. It represents own source receipts available for spending on departmental purposes.

2.6 SPECIAL ACCOUNTS

Special accounts provide a means to set aside and record amounts used for specified purposes. Special accounts can be created by a Finance Minister's Determination under the FMA Act. These Determinations may be disallowed by the Parliament. Table 2.6 shows there are no expected additions (credits) and reductions (debits) for each account used by the OFLC, the Classification Board and the Classification Review Board, both of the latter are administered by the OFLC.

Table 2.6: Estimates of special account flows and balances

	Opening Balance	Credits	Debits	Adjustments	Closing Balance
	2006-07	2006-07	2006-07	2006-07	2006-07
	<i>2005-06</i>	<i>2005-06</i>	<i>2005-06</i>	<i>2005-06</i>	<i>2005-06</i>
	\$'000	\$'000	\$'000	\$'000	\$'000
Office of Film and Literature Classification - Other Trust Moneys Account - s20 FMA Act	-	-	-	-	-
Office of Film and Literature Classification - Services for other Governments and Non-Agency Bodies Account - s20 FMA Act	-	-	-	-	-
Classification Board - Other Trust Moneys Account - s20 FMA Act	-	-	-	-	-
Classification Board - Services for other Governments and Non-Agency Bodies Account - s20 FMA Act	-	-	-	-	-
Classification Review Board - Other Trust Moneys Account - s20 FMA Act	-	-	-	-	-
Classification Review Board - Services for other Governments and Non-Agency Bodies Account - s20 FMA Act	-	-	-	-	-
Total Special Accounts 2006-07 Budget Estimate	-	-	-	-	-
<i>Total Special Accounts 2005-06 Estimated Actual</i>	-	-	-	-	-

2.7 ADMINISTERED CAPITAL AND DEPARTMENTAL EQUITY INJECTIONS AND LOANS

Additional funding for activities that are not cost recovered includes an equity injection of \$0.040m to acquire plant and equipment.

Section 3: Outcomes

3.1 SUMMARY OF OUTCOMES AND CONTRIBUTION TO OUTCOMES

The relationship between activities of the OFLC and the outcomes is summarised in Table 1.1.

3.2 OUTCOMES — DEPARTMENTAL AND ADMINISTERED

The OFLC only has one outcome.

3.3 OUTCOMES AND PERFORMANCE

Outcome 1 resourcing

Table 3.1 shows how the 2006-07 Budget appropriations translate to total resourcing for Outcome 1, including administered expenses, revenue from government (appropriation), revenue from other sources, and the total price of outputs.

Table 3.1: Total resources for Outcome 1

	ESTIMATED ACTUAL 2005-06 \$'000	BUDGET ESTIMATE 2006-07 \$'000
ADMINISTERED APPROPRIATIONS		
Payments to States and Territories	766	817
Total Administered Appropriations	766	817
DEPARTMENTAL APPROPRIATIONS		
Output 1.1 - Operation of the National Classification Scheme	4,883	6,433
Output 1.2 - Provision of services ancillary to the operation of the National Classification Scheme including research, the community liaison officer scheme, policy development and ministerial support	2,441	3,216
Total revenue from Government (appropriations) contributing to price of departmental outputs	7,324	9,649
OTHER RESOURCES AVAILABLE TO BE USED		
Sales of goods and services	1,032	244
Total revenue from other sources	1,032	244
Total resources (Total revenue from Government and from other sources)	8,356	9,893
Total estimated resourcing for Outcome 1 (Total price of outputs and administered appropriations)	9,122	10,710
Average staffing level (number)	60	60

Measures affecting Outcome 1

OFLC – additional funding for activities that are not cost recovered.

The Government will provide additional funding of \$5.066m over four years for activities that are not cost recovered - services ancillary to the operation of the National Classification Scheme and public good activities. Of this total, the funding for 2006-07 is \$1.320m including a \$0.040m equity injection.

Contributions to achievement of Outcome 1

The OFLC provides the administrative and operational support to the Classification Board and the Classification Review Board to enable them to make decisions on the classification of material or the review of classifications made under the *Classification (Publications, Films and Computer Games) Act 1995* (the Act). The OFLC also provides services ancillary to the operation of the National Classification scheme including community liaison, policy development and ministerial support.

Administered Activities

The OFLC manages payments to the States and Territories under the 1995 intergovernmental agreement on a co-operative legislative scheme for censorship in Australia. The Australian Government, States and Territories may agree on jointly funding projects related to the National Classification Scheme, such as an enhanced Community Liaison Scheme.

Departmental outputs

Output 1.1 is concerned with the making of classification decisions and the review of classification decisions under the Act. It is also concerned with the processing of applications for classification and review, exemptions, film festivals and fee waivers. It provides advice to the Australian Customs Service and evidentiary certificates to law enforcement agencies. Classification training, education and research are included in this output. Output 1.1 also provides certain corporate support including, client liaison and the provision of infrastructure such as financial, personnel, information and visual technology.

Output 1.2 is concerned with the provision of services ancillary to the National Classification Scheme including community and industry liaison and advice and information services, policy and administrative services. This includes services to the Standing Committee of Attorneys-General – Censorship.

Performance information for Outcome 1

Performance information for administered items, individual outputs and output groups relating to the OFLC are summarised in Table 3.2.

Table 3.2: Performance information for Outcome 1

Effectiveness - Overall Achievement of the Outcome	
<i>Output Description</i>	<i>Performance Measure</i>
Ongoing operation of the National Classification Scheme	Classifications issued for publications, films and computer games submitted
Performance Information for Administered Items	
There are no specific performance requirements associated with the administered payments made to the States and Territories for their part in the National Classification Scheme	
Performance Information for Departmental Outputs	
<i>Output Description</i>	<i>Performance Indicator</i>
Output 1.1: Operation of the National Classification Scheme	<p><i>Quality:</i> OFLC maintains capacity to meet all demand for decisions Classification decisions are made within 20 business days of receiving a valid application</p> <p><i>Quantity:</i> Classification decisions made Advices to Customs Film festival decisions Fee waiver decisions Classification education activities conducted (including Classification Board, Classification Review Board, and Authorised Assessors)</p> <p><i>Price:</i> \$6.615m</p>
Output 1.2: Provision of services ancillary to the operation of the National Classification Scheme including research, the community liaison officer scheme, policy development and ministerial support	<p><i>Quality:</i> Correspondence, briefs, submissions and papers completed within required deadlines</p> <p><i>Quantity:</i> Number of briefs, submissions and papers prepared Community Liaison Officer Scheme - number of classification compliance advices Number of site visits Classification education activities conducted (including Customs)</p> <p><i>Price:</i> \$3.307m</p>

Evaluations for Outcome 1

Information on planned evaluation activity for the coming year that relates to this Outcome will be reported in the Annual Report.

Section 4: Other reporting requirements

4.1 PURCHASER-PROVIDER ARRANGEMENTS

The OFLC does not participate in purchaser-provider arrangements.

4.2 COST RECOVERY ARRANGEMENTS

Summary of cost recovery impact statement

The OFLC is a statutory agency providing administrative support to the Classification Board and the Classification Review Board.

In Australia it is a legal requirement that films, computer games and certain publications be classified before being sold, exhibited or commercially distributed. The Classification Board, within the co-operative national scheme established by the Act, carries out classification functions. The review of classification decisions is carried out by the Classification Review Board.

A Cost Recovery Impact Statement (CRIS) was prepared by the OFLC during 2005. A summary of the outcome of the cost recovery review is set out below.

Development of cost recovery model

Under the Act, the OFLC charges a fee for service for the classification of material and also for a review of classification decisions. These fees are normally incurred by the applicants who are primarily from industry but may also be community groups or private individuals. Applications for classification may also be received from law enforcement agencies and other arms of government.

The fee review was carried out in accordance with the Australian Government cost recovery policy and guidelines.

The fee review identified which services should be cost recovered, the type of charge to apply, who should pay and which services would be more appropriately funded through consolidated revenue. The review was

independently audited and, during the review, the OFLC consulted with the Office of Regulatory Review.

The review concluded that fees should be applied to all Output 1.1 activities provided by the OFLC, other than classification services for the public good. It also concluded that partial cost recovery should be implemented for the review of classification decisions by the Classification Review Board.

In accordance with the Australian Government's cost recovery guidelines, the Government will continue to fund those aspects of the work of the Classification Board, Classification Review Board and the OFLC that are not directly related to the classification of particular products. The Government will also continue to fund a number of services which the Government considers should be provided at no cost in the interest of the public.

Authority for charging for services

The legislative authority for charging services is contained within the Act and the accompanying *Classification (Publications, Films and Computer Games) Regulations 2005*.

Overview of new fees and fee structure

The fees reflect the actual cost to government of providing a number of services under the Act. The effect of this is an increase in the fees for most services provided under the Act for which a fee may be charged.

Following the fee review, product categories, in relation to which fees are charged, have been revised to more accurately reflect the services provided by the OFLC. The new product categories are based on product type (i.e. film, game and publication) not on format, client or channel, as was previously the case. A number of charges have been introduced for the first time as a result of the review.

Estimates of future revenue

The new fees came into effect on 1 December 2005. Current estimates of administered revenue for 2006-07 are \$7.817m. All administered fee revenue is returned to consolidated revenue and the OFLC has been funded through an increased appropriation. A reconciliation will be conducted to ensure there is no net impact on the Budget.

Stakeholder consultation

The OFLC consulted all major stakeholders including industry clients, peak bodies and enforcement agencies. Issues raised by stakeholders were considered when reviewing the proposed product structures and fees.

Monitoring and periodic reviews

This CRIS covers a three-year cost recovery arrangement to the close of financial year 2007-08. The OFLC will monitor the cost recovery arrangements and review the fees in 2007-08 with a view to setting fees for services for the following three years.

Section 5: Budgeted financial statements

ANALYSIS OF BUDGETED FINANCIAL STATEMENTS

Budgeted departmental income statement

The OFLC appropriation revenue is estimated at \$9.649m, an increase of \$2.325m compared to the 2005-06 estimated actuals. The increase is mainly due to a full year funding in relation to the new fee structure in 2006-07 as against part year funding in 2005-06, and the new measure of \$1.280m in 2006-07. S31 revenue available to the OFLC has decreased as the structure of the new classification fees removed one class of receipts previously retained under the OFLC's s31 agreement. The s31 revenue for 2006-07 is estimated at \$0.244m compared to \$1.032m in 2005-06.

Total expenses have also increased by \$1.537m and there is no impact on operating result.

Budgeted departmental balance sheet

The OFLC's budgeted equity (assets less liabilities) position of \$3.743m has increased by \$0.040m from the 2005-06 estimated actuals due to the capital injection as part of the additional funding for activities that are not cost recovered.

Schedule of budgeted income and expenses administered on behalf of Government

Classification fees have increased by an estimated \$1.291m from the 2005-06 estimated actuals due to part year introduction of new fees in 2005-06 and a projected increase in classification workload.

BUDGETED FINANCIAL STATEMENTS TABLES

Table 5.1: Budgeted departmental income statement for the period ended 30 June

	ESTIMATED ACTUAL 2005-06 \$'000	BUDGET ESTIMATE 2006-07 \$'000	FORWARD ESTIMATE 2007-08 \$'000	FORWARD ESTIMATE 2008-09 \$'000	FORWARD ESTIMATE 2009-10 \$'000
INCOME					
REVENUE					
Revenues from Government	7,324	9,649	9,699	9,754	9,807
Goods and services	1,032	244	252	262	264
Other	29	29	29	29	29
Total revenue	8,385	9,922	9,980	10,045	10,100
Total gains	-	-	-	-	-
Total income	8,385	9,922	9,980	10,045	10,100
EXPENSE					
Employees	4,963	5,824	5,826	5,975	6,079
Suppliers	2,666	3,094	3,100	3,261	3,317
Depreciation and amortisation	756	1,004	1,054	809	704
Total expenses	8,385	9,922	9,980	10,045	10,100
Net surplus or (deficit) attributable to the Australian Government	-	-	-	-	-

Table 5.2: Budgeted departmental balance sheet as at 30 June

	ESTIMATED ACTUAL 2005-06 \$'000	BUDGET ESTIMATE 2006-07 \$'000	FORWARD ESTIMATE 2007-08 \$'000	FORWARD ESTIMATE 2008-09 \$'000	FORWARD ESTIMATE 2009-10 \$'000
ASSETS					
FINANCIAL ASSETS					
Cash	1,855	2,514	3,310	3,300	3,704
Receivables	541	541	541	541	541
Total financial assets	2,396	3,055	3,851	3,841	4,245
Non-financial assets					
Land and buildings	1,125	786	445	555	485
Infrastructure, plant and equipment	333	231	171	307	255
Intangibles	1,304	1,126	731	495	213
Other	84	84	84	84	84
Total non-financial assets	2,846	2,227	1,431	1,441	1,037
Total assets	5,242	5,282	5,282	5,282	5,282
LIABILITIES					
Provisions					
Employees	1,047	1,047	1,047	1,047	1,047
Total provisions	1,047	1,047	1,047	1,047	1,047
Payables					
Suppliers	483	483	483	483	483
Other	9	9	9	9	9
Total payables	492	492	492	492	492
Total liabilities	1,539	1,539	1,539	1,539	1,539
EQUITY*					
Parent entity interest					
Contributed equity	2,315	2,355	2,355	2,355	2,355
Reserves	188	188	188	188	188
Retained surpluses or accumulated deficits	1,200	1,200	1,200	1,200	1,200
Total parent entity interest	3,703	3,743	3,743	3,743	3,743
Total equity	3,703	3,743	3,743	3,743	3,743
Current assets	2,480	3,139	3,935	3,925	4,329
Non-current assets	2,762	2,143	1,347	1,357	953
Current liabilities	1,078	1,078	1,078	1,078	1,078
Non-current liabilities	461	461	461	461	461

*Note: 'equity' is the residual interest in assets after deduction of liabilities.

Table 5.3: Budgeted departmental statement of cash flows for the period ended 30 June

	ESTIMATED ACTUAL 2005-06 \$'000	BUDGET ESTIMATE 2006-07 \$'000	FORWARD ESTIMATE 2007-08 \$'000	FORWARD ESTIMATE 2008-09 \$'000	FORWARD ESTIMATE 2009-10 \$'000
OPERATING ACTIVITIES					
CASH RECEIVED					
Goods and services	1,032	244	252	262	264
Appropriations	7,324	9,649	9,699	9,754	9,807
Total cash received	8,356	9,893	9,951	10,016	10,071
Cash used					
Employees	4,963	5,824	5,826	5,975	6,079
Suppliers	2,637	3,065	3,071	3,232	3,288
Total cash used	7,600	8,889	8,897	9,207	9,367
Net cash from or (used by) operating activities	756	1,004	1,054	809	704
INVESTING ACTIVITIES					
Cash used					
Purchase of property, plant and equipment	2,213	385	258	819	300
Total cash used	2,213	385	258	819	300
Net cash from or (used by) investing activities	(2,213)	(385)	(258)	(819)	(300)
FINANCING ACTIVITIES					
Cash received					
Capital injection	1,600	40	-	-	-
Total cash received	1,600	40	-	-	-
Net cash from or (used by) financing activities	1,600	40	-	-	-
Net increase or (decrease) in cash held	143	659	796	(10)	404
Cash at the beginning of the reporting period	1,712	1,855	2,514	3,310	3,300
Cash at the end of the reporting period	1,855	2,514	3,310	3,300	3,704

Table 5.4: Departmental statement of changes in equity — summary of movement Budget 2006-07

	ACCUMULATED RESULTS \$'000	ASSET REVALUATION RESERVE \$'000	CONTRIBUTED EQUITY/ CAPITAL \$'000	TOTAL EQUITY \$'000
OPENING BALANCE AS AT 1 JULY 2006				
Balance carried forward from previous period	1,200	188	2,315	3,703
Adjusted opening balance	1,200	188	2,315	3,703
Sub-total income and expense	-	-	-	-
Net operating result	-	-	-	-
Total income and expenses recognised directly in equity	-	-	-	-
Transactions with owners				
Appropriation (equity injection)	-	-	40	40
Sub-total transactions with owners	-	-	40	40
Estimated closing balance as at 30 June 2007	1,200	188	2,355	3,743

Table 5.5: Departmental capital budget statement

	ESTIMATED ACTUAL 2005-06 \$'000	BUDGET ESTIMATE 2006-07 \$'000	FORWARD ESTIMATE 2007-08 \$'000	FORWARD ESTIMATE 2008-09 \$'000	FORWARD ESTIMATE 2009-10 \$'000
CAPITAL APPROPRIATIONS					
Total equity injections	1,600	40	-	-	-
Total capital appropriations	1,600	40	-	-	-
Represented by:					
Purchase of non-financial assets	1,600	40	-	-	-
Total represented by	1,600	40	-	-	-
PURCHASE OF NON-FINANCIAL ASSETS					
Funded by capital appropriation	1,600	40	-	-	-
Funded internally by Departmental resources	613	345	258	819	300
Total	2,213	385	258	819	300

Table 5.6: Departmental property, plant, equipment and intangibles — summary of movement Budget year 2006-07

	BUILDINGS	OTHER INFRASTRUCTURE PLANT AND EQUIPMENT	COMPUTER SOFTWARE	TOTAL
	\$'000	\$'000	\$'000	\$'000
As at 1 July 2006				
Gross book value	3,004	524	2,774	6,302
Accumulated depreciation	1,879	191	1,470	3,540
Opening net book value	1,125	333	1,304	2,762
Additions:				
by purchase	-	169	216	385
Depreciation/amortisation expense	339	271	394	1,004
As at 30 June 2007				
Gross book value	3,004	693	2,990	6,687
Accumulated depreciation	2,218	462	1,864	4,544
Estimated closing net book value	786	231	1,126	2,143

Table 5.7: Schedule of budgeted income and expenses administered on behalf of Government for the period ended 30 June

	ESTIMATED ACTUAL 2005-06 \$'000	BUDGET ESTIMATE 2006-07 \$'000	FORWARD ESTIMATE 2007-08 \$'000	FORWARD ESTIMATE 2008-09 \$'000	FORWARD ESTIMATE 2009-10 \$'000
INCOME ADMINISTERED ON BEHALF OF GOVERNMENT					
REVENUE					
NON-TAXATION					
Revenues from government	766	817	850	884	909
Classification fees	6,526	7,817	7,914	8,017	8,177
Total non-taxation	7,292	8,634	8,764	8,901	9,086
Total revenues administered on behalf of Government	7,292	8,634	8,764	8,901	9,086
Total gains administered on behalf of Government	-	-	-	-	-
Total income administered on behalf of Government	7,292	8,634	8,764	8,901	9,086
EXPENSES ADMINISTERED ON BEHALF OF GOVERNMENT					
Grants	766	817	850	884	909
Total expenses administered on behalf of Government	766	817	850	884	909

Table 5.8: Schedule of budgeted assets and liabilities administered on behalf of Government as at 30 June

	ESTIMATED ACTUAL 2005-06 \$'000	BUDGET ESTIMATE 2006-07 \$'000	FORWARD ESTIMATE 2007-08 \$'000	FORWARD ESTIMATE 2008-09 \$'000	FORWARD ESTIMATE 2009-10 \$'000
LIABILITIES ADMINISTERED ON BEHALF OF GOVERNMENT					
PAYABLES					
Other payables	348	348	348	348	348
Total payables	348	348	348	348	348
Total liabilities administered on behalf of Government	348	348	348	348	348

Table 5.9: Schedule of budgeted administered cash flows for the period ended 30 June

	ESTIMATED ACTUAL 2005-06 \$'000	BUDGET ESTIMATE 2006-07 \$'000	FORWARD ESTIMATE 2007-08 \$'000	FORWARD ESTIMATE 2008-09 \$'000	FORWARD ESTIMATE 2009-10 \$'000
OPERATING ACTIVITIES					
CASH RECEIVED					
Appropriations	766	817	850	884	909
Classification fees	6,526	7,817	7,914	8,017	8,177
Total cash received	7,292	8,634	8,764	8,901	9,086
Cash used					
Grant payments	766	817	850	884	909
Cash to Official Public Account	6,526	7,817	7,914	8,017	8,177
Total cash used	7,292	8,634	8,764	8,901	9,086
Net cash from or (used by) operating activities	-	-	-	-	-
Net increase or (decrease) in cash held	-	-	-	-	-
Cash at beginning of reporting period	-	-	-	-	-
Cash at end of reporting period	-	-	-	-	-

NOTES TO THE FINANCIAL STATEMENTS

Basis of accounting

The OFLC Budget statements are prepared on an accrual basis, in accordance with historical cost convention and consistent with Australian Accounting Standards.

Departmental and administered Items

Transactions that the OFLC controls (departmental transactions) are separately budgeted for and reported on from transactions that the OFLC does not have control over (administered transactions).

Revenues from government

Appropriations for departmental outputs and administered expenses are recognised as revenue.

Employee expenses

Employee expenses consist of salaries, leave entitlements and superannuation.

Supplier expenses

Supplier expenses consist of goods and services, consultants and contract costs, travel expenses and administrative costs.

Cash

Cash includes notes and coins held and any deposits held at call with a bank.

Assets and liabilities

Receivables include an amount receivable from the Department of Finance and Administration of \$0.472m.

Property, plant and equipment and computer software are used for the normal operations of the OFLC. Other non-financial assets are prepaid expenses.

Employee provisions comprise recreation leave provision, long service leave provision and accrued salaries.

Supplier payables are trade creditors and other payables are prepayments received.