



## APP 5 Notice

### Your privacy under the Marriage Celebrants Programme

This document explains how the Attorney-General's Department will collect, store, use and disclose your personal information when you apply to be registered as a marriage celebrant under the *Marriage Act 1961* and the Marriage Regulations 2017, and in managing your information under the Marriage Celebrants Programme.

The department is bound by the provisions of the *Privacy Act 1988*, including the Australian Privacy Principles (APPs). Your personal information will be handled in accordance with the department's obligations under this Act.

#### Why is my personal information being collected?

Personal information is collected for the purposes of managing the Marriage Celebrants Programme, including but not limited to, assessing applications to be registered as a marriage celebrant, managing the registration of marriage celebrants (such as monitoring ongoing professional development or conducting performance reviews), investigating complaints and imposing disciplinary measures on celebrants.

Personal information collected in this application and any supporting documentation you provide will be used to assess your application for registration and to manage your registration under the Marriage Celebrants Programme. If the department does not collect your personal information for these purposes, we may not be able to process your application or manage your registration.

#### How will my personal information be collected, used or disclosed?

In processing your application or managing your registration, the department may need to collect, use or disclose your personal information from or to the following parties:

- the Register of Marriage Celebrants on the Attorney-General's Department website
- any state or territory registry of births, deaths and marriages
- any celebrant association you may belong to
- any religious body or organisation you belong to
- any training providers involved in providing your initial qualification or subsequent Ongoing Professional Development
- any law enforcement authorities (including, but not limited to, Australian Criminal Intelligence Commission, the Australian Federal Police and any state or territory police service)
- other government departments assisting the Attorney-General's Department in the conduct of its functions (including, but not limited to, the Department of Immigration and Border Protection, Department of Foreign Affairs and Trade or the Commonwealth Director of Public Prosecutions)

- the Register of Marriage Celebrants on the Attorney-General's Department website
- any state or territory registry of births, deaths and marriages
- any celebrant association you may belong to
- any religious body or organisation you belong to
- any training providers involved in providing your initial qualification or subsequent Ongoing Professional Development
- other areas within the Attorney-General's Department
- any law enforcement authorities (including, but not limited to, Australian Criminal Intelligence Commission, the Australian Federal Police and any state or territory police service)
- other government departments assisting the Attorney-General's Department in the conduct of its functions (including, but not limited to, the Department of Immigration and Border Protection, Department of Foreign Affairs and Trade or the Commonwealth Director of Public Prosecutions)
- any other body where there is a legal obligation to do so (for example, but not limited to, responding to the direction of a court to produce documentation).

In accordance with Australian Privacy Principle 3, the department will generally only collect sensitive information (such as information about your religious beliefs, or criminal history information) with your consent.

## Overseas disclosure

The department is not likely to disclose your personal information to a person who is not in Australia or an external territory, unless the information relates to an overseas marriage issue.

If disclosure of personal information is made to an overseas recipient, the department must comply with obligations under Australia Privacy Principle 8. This includes taking reasonable steps to ensure that the overseas body will handle and protect your personal information in the same way that an Australian body would.

## Further information

The AGD privacy policy is available at [www.ag.gov.au/Privacy](http://www.ag.gov.au/Privacy). If you wish to access or seek correction of your personal information or make an enquiry or complaint about your privacy, you may contact the departmental Privacy Contact Officer on 02 6141 6666 or by emailing [privacy@ag.gov.au](mailto:privacy@ag.gov.au) or writing to:

Privacy Contact Officer  
 Attorney-General's Department  
 3–5 National Circuit  
 BARTON ACT 2600