



Commonwealth Counsel Rate Application

Application Information

Please refer to Appendix D to the Legal Services Directions 2017 (www.legislation.gov.au/Series/F2017L00369) when completing this application.

Download this application in DOC or PDF format from www.ag.gov.au/LegalSystem/LegalServicesCoordination/Pages/Engagementofcounsel and enter the required information.

Save the completed application, adding the names of the requesting agency and the counsel to the file name.

Email the completed application to olsc@ag.gov.au. Include the words "Counsel rate" and the counsel's name in the email's subject line.

* INDICATES A REQUIRED FIELD

WHAT PARTS TO COMPLETE:

- ONGOING RATE - COMPLETE PARTS A, B, C AND D
- ONE-OFF RATE- COMPLETE PARTS A, B, C AND E
- BOTH ONGOING AND ONE-OFF RATE - COMPLETE ALL PARTS

NOTE 1: COUNSEL MUST HAVE AN ONGOING RATE TO APPLY FOR A ONE-OFF RATE.

NOTE 2: IF A DEADLINE IS REQUIRED, PLEASE ENSURE DETAILS ARE PROVIDED

NOTE 3: WHILE ONLY INFORMATION ABOUT DAILY RATES IS REQUESTED, HOURLY RATES ARE GENERALLY CONSIDERED TO BE ONE SIXTH OF THE DAILY RATE

A. Application Details

Type of rate sought*	Please select
Date application completed (dd/mm/yyyy)*	
Required deadline or N/A	

B. Applicant Contact Details (if not Counsel)

Name	
Organisation/Chambers	
Email*	
Phone*	
Authorisation to complete the personal/ other information on behalf of counsel	<input type="checkbox"/> Yes <input type="checkbox"/> No

C. Counsel Details

First name*	
Last name*	
Gender*	Please select
Email	
Phone	
Chambers*	
Relevant seniority of counsel*	Please select
Year of original admission as legal practitioner*	
Has counsel commenced practice at the bar?*	<input type="checkbox"/> Yes <input type="checkbox"/> No
Year commenced practice at the bar or N/A*	
Year appointed as Senior/Queen's counsel or N/A*	
Commercial daily rate (including GST)*	
Current approved Commonwealth ongoing daily rate (including GST)	
Areas of practice*	
Jurisdiction in which counsel usually practises*	
Jurisdictions in which counsel is admitted*	
Additional comments or considerations (please state whether these comments come from the agency or counsel).	

D. Ongoing rate request

Ongoing daily rate requested (including GST) *	
Grounds supporting proposed rate (please summarise - do not attach CV) *	
Have you considered briefing the Solicitor-General for this matter? If not, why not? (please consider Guidance Note 11)	
Upcoming court events or key dates (Directions hearings, material due to be filed)	

E. One-off rate request

One-off daily rate requested (including GST) *	
Describe the matter for which the rate is sought (please indicate matter name and court number) *	
Expected duration of matter *	
Grounds supporting proposed rate (please summarise - do not attach CV) *	

<p>Details and reasons for an agency's specific preference, if any, for this counsel in this matter.</p>	
<p>Alternative counsel who have been considered for the brief, and details of their currently approved rates, as available*</p>	
<p>Have you considered briefing the Solicitor-General for this matter? If not, why not? (please consider Guidance Note 11)</p>	
<p>Upcoming court events or key dates (Directions hearings, material due to be filed)</p>	
<p>Additional comments or considerations (please state whether these comments come from the agency or counsel)</p>	